

MEETING OF MAYOR AND COUNCIL
May 16, 2018
7:00 PM

* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE

The meeting was called to order at 7:00 p.m. by Mayor Chris Slavicek. He asked everyone to please stand for the Pledge of Allegiance and remain standing for a moment of silence for our men and women serving in the military protecting our freedom.

* CALLING OF THE ROLL (all present)

Mayor Slavicek
Councilman Karczewski
Councilwoman Carolan-Genthe
Councilman Dzingleski
Councilman Peckham
Councilman Perez
Councilman Reid
Also in attendance
Borough Attorney Joseph Youssef
Borough Administrator Matthew Crane
Doctor Michael Zarro, Chief of Police

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 4, 2018. During the Public portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Jack Kramer representing the Fire Department wanted to put it on record that they would like to have the surplus radios from the Police Department and also the possibility of the 2011

Tahoe which Spotswood is looking to purchase. At this time we have a 2007 Chief's car and the 2004 Staff car. We would like to use the Tahoe as the Chief's car and move down the 2007 replace the 2004 which was a donation from the Jamesburg Fire Department. The Mayor said it would be discussed during closed session since it is negotiation.

John Nartowicz, 2 Holly Manor Court asked if we are getting a grant for Helmetta Boulevard why do we have to fund it. Our Borough Administrator said the State only funds a portion of it; they are giving us \$290,000.00.

Sue Slavicek, 16 John Street said that there was turmoil after the last meeting there was turmoil but she feels that the transition is a great improvement to our town. The appearance of the Police and their interaction with the residents and children is great and she feels we are moving in a positive direction..

Mayor Slavicek read a statement explaining our 2018 budget.

RESOLUTION #2018-92 Introduction of Budget
MOTION – Councilwoman Carolan-Genthe SECOND – Councilman Karczewski
ROLL CALL: 6 - 0

The meeting to adopt the budget is changed to Monday, June 25.

Doctor Zarro, Chief of Police reported on the work they have been doing for the transition of the Helmetta Police

* CONSENT AGENDA - RESOLUTION #2018 – 91

Report of Municipal Clerk, Tax Collector,

Resolutions:

2018 – 82 Resolution authorizing reimbursement to Heather Glen Condominium Association pursuant to Chapter 299, Public Law 1989, as amended for the year 2018

~~— 83 Hiring of temporary Public Works Employee withdrawn~~

84 Hiring of seasonal Public Works Employee

85 Temporary Emergency Appropriation #4

86 Resolution for setting forth delay of introduction of Municipal Budget for 2018

87 Payment of bills

88 Release of Performance Bond

89 Waiver of Planning Board and Permit fees for St. George's Anglican Church

90 Eliminating deferred local school taxes and establishing deferred consolidated

And School District taxes

MOTION – Councilman Karczewski SECOND – Councilwoman Carolan Genthe

ROLL CALL: 6 – 0

*ACCEPTANCE OF MINUTES of April 18, 2018

MOTION – Councilman Karczewski SECOND – Councilman Perez

ROLL CALL: 5 – 0 - 1

Mayor Slavicek recognized the Clerk for Municipal Clerk's Week, Public Works for Public Works Week and our Police for National Police Week. We have the Town Wide Yard Sale, Hoagies with Hero's and the Fishing Derby coming up. The Crab Apple Trees have been ordered, Paul Reed has completed the mark out and PSE& G has been notified. The trees will be planted along Main Street. Councilman Karczewski reported that the electric is going in at the Pavilion. We're waiting for hookup from JCP & L. We're waiting for fans and exterior and interior lighting. Next week or the week after it should be completed.

Councilman Reid said he spoke with Diane Skelton who has taken over the Garden Committee. Public Works will clean up the area. Diane asked if it could be moved to a more open area; more open to the public eye. The raised beds are good but she thinks we would get more if it in the ground like a regular garden. Discussion followed as to where the garden could be moved to.

Borough Administrator Matt Crane said that we are looking into a scanner for the deposit of our checks.

ORDINANCES:

Capital Ordinance #2018 – 03 (First Reading)

Capital Ordinance # 2018-03

Capital Ordinance providing for road improvements to Helmetta Boulevard, Appropriating \$330,000 therefor, and appropriating \$15,000 in excess Funds not needed for their original purposes in order to fund a portion of The costs of said road improvements, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey

MOTION – Councilman Karczewski SECOND – Councilman Peckham
ROLL CALL: 6 - 0

Capital Ordinance #2018 - 4 (First Reading)

Capital Ordinance providing for Geographic Information System mapping- Phases I, II, and III, and appropriating \$39,000 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey
(the figure \$39,000 is amended to \$39,900.

MOTION – Councilman Karczewski SECOND – Councilman Peckham
ROLL CALL: 6 – 0

* CLOSED SESSION – RESOLUTION # 92 – Attorney/Client Privilege, Possible Litigation

MOTION – Councilman Karczewski SECOND – Councilman Peckham
ROLL CALL: 6 – 0

A MOTION to go into OPEN SESSION was made by Councilman Perez and SECONDED by Councilman Karczewski. ROLL CALL: 4 – 0 (Councilmen Peckham and Reid left the meeting early)

Joseph Kotor, Fire Marshall asked if the vehicle was approved and if the tires could be swapped. Joe said he will change the tires himself and asked if it would be safe. The Mayor questioned if it would be safe for him to do.

* RESOLUTION # 93 TERMINATION OF CONTRACT WITH SOUTH
BRUNSWICK REGARDING MOBILE DATA

MOTION – Councilman Karczewski SECOND – Councilwoman Carolan-Genthe
ROLL CALL: 4 - 0

* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting at 9:35 p.m. was made by Councilman Karczewski and SECONDED by Councilman Perez. All were in favor

Sandra Bohinski, RMC
Municipal Clerk

Marr
Cer

Cats and Dogs	\$49.00
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BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: APRIL 2018

DATED: 5/8/2018

Tina McDermott
TINA McDERMOTT
TAX COLLECTOR

ADJUSTMENTS

TAXES 2017 6,519.85
TAXES 2018 373,486.04

VETERAN DISALLOWED

250.00

DISBURSEMENTS
INTEREST 1,288.14

250.00

LIEN TAXES + INTEREST
LIEN REDEMPTION + INT
DUPLICATE BILL FEE 15.00
RECORDING FEES
DUPLICATE CERT FEE

CLOSING BALANCES

	2017	2018	DEBIT	CREDIT	NET
	55,395.29	961,753.53		0.00	55,395.29
		(33,071.37)			928,682.16

TOTAL 381,309.03

TAX COLLECTORS TRUST

PRIOR BALANCE

DEPOSIT

89,762.95
2,908.25

92,671.20

DISBURSEMENTS

SRVC CHRG \$15.00 AS PER BANK STATEMENT 4/30/18

TTL \$6,861.84
PREM \$1,700.00 RE-ISSUE LOST CK
PREM \$6,700.00
15,276.84

BALANCE

77,394.36

Current Taxes Beginning	Receipts	Levy	Add/Omit	0.06 Penalty	Refunds	Transfer Overpay	Srs & Vets Allowed	Srs & Vets Disallowed Widow	Transfer Years	County Bd Judgments	Property Maint.	Cancel Rescission	Homestead Rebate	Balance
2018 Balances														
Prepaid	(116,514.69)													(40,776.21)
January	(116,514.69)	(934,959.98)	2,817,146.11	1,402.23				750.00						1,738,274.04
February	1,738,274.04	(351,228.58)						250.00						1,387,295.46
March	1,387,295.46	(38,854.39)			2,348.08			250.00						1,301,918.20
April	1,301,918.20	(373,496.04)												928,682.16
May														0.00
June														0.00
July														0.00
August														0.00
September														0.00
October														0.00
November														0.00
December														0.00
	(1,815,043.68)	2,817,146.11	1,402.23	0.00	2,348.08	(13,049.63)	(16,500.00)	1,250.00	0.00	0.00	0.00	0.00	(48,870.95)	928,682.16

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BOROUGH OF HELMETTA
Cash Receipts Totals from 04/01/18 to 04/30/18

Page No: 1

Range: Block: First to Last
Lot:
Qual:
Range of Codes: First to Last
Range of Batch Ids: First to Last
Range of Sections: First to Last
Range of Spec Tax Codes: First to Last
Payment Type Includes: Tax: Y Sp Charges: Y
Animal: N Misc: Y
Payment Method Includes: Cash: Y Check: Y
Print Miscellaneous w/Block/Lot/Qual: N

Range of Accounts: First to Last
Range of Years: First to 2019
Range of Periods: 1 to 12
Range of Dates: 04/01/18 to 04/30/18
Name to Print: Bill To
Print Ref Num: N Print Utility w/Block/Lot/Qual: N
Lien: Y Sp Assmnt: Y Water: N Sewer: N
Credit: Y Range of Installment Due Dates: First to Last
Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal 2017	2018	2019	Interest	Total
001 Property Taxes	323	0.00	6,519.85	373,486.04	0.00	1,129.07	381,134.96
008 Year End Penalty	1	0.00	0.00	0.00	0.00	159.07	159.07
Tax Payments	324	0.00	6,519.85	373,486.04	0.00	1,288.14	381,294.03
013 METER READING	1	20.00	0.00	0.00	0.00	0.00	20.00
022 DUPLICATE BILL TAXES	3	15.00	0.00	0.00	0.00	0.00	15.00
Misc Payments	4	35.00	0.00	0.00	0.00	0.00	35.00
Payments Total:	328	35.00	6,519.85	373,486.04	0.00	1,288.14	381,329.03
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	328	35.00	6,519.85	373,486.04	0.00	1,288.14	381,329.03

Total Cash: 2,222.50
Total Check: 376,577.26
Total Credit: 2,529.27

Meter
read - 20.00
381,309.03

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BOROUGH OF HELMETTA
Adjustment Report By Block/Lot/Qual

Page No: 1

Range: Block: First to Last Bill Year Range: 0 to 2018 Adjust Code Range: First to Last
Lot: Bill Period Range: 1 to 4 Name/Location To Print: Owner Name
Qual: Date Range: 04/01/18 to 04/30/18 Page Break After Totals: N
System Date Range: First to 05/08/18 Include Adjustment Type: All
Include: Tax: Y Sp Charges: Y Lien: Y Special Assessment: Y

Block/Lot/Qual Yr/Prd/Instl Date	Type Code Ded Description	Acct Id Owner Name Principal	Install Int	Interest	Total	Sp. Assmnt Type User Id Batch Id
20. 6. 2018 2 04/12/18 054 1	Tax	DOMENCHINI, BRYAN C & CRISTINA N 250.00	0.00	0.00	250.00	CTC CTC

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BOROUGH OF HELMETTA
Adjustment Report By Block/Lot/Qual

Page No: 2

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
<hr/>							
Total for Year 2018		<u>1</u>	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>1</u>
054	Vet Disallowed	<u>1</u>	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>1</u>
Totals for All Years:		<u>1</u>	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>1</u>
054	Vet Disallowed	<u>1</u>	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>1</u>

BOROUGH OF HELMETTA

2017

DELINQUENT TAXES

as of 4/30/18

		TOTAL	Penalty	2017
	12/31/2017	111,763.63		
Transfer O/P				
Adj (22.44) senior disallowed				
county brd judg				
new lien				
				<u>111,763.63</u>
	Cash Recpts		adj	
LESS:				
JANUARY	111,763.63	(28,961.18)		82,802.45
FEBRUARY	82,802.45	(8,605.56)	22.44	74,219.33
MARCH	74,219.33	(12,304.19)		61,915.14
APRIL	61,915.14	(6,519.85)		55,395.29
MAY	55,395.29			55,395.29
JUNE	55,395.29			55,395.29
JULY	55,395.29			55,395.29
AUGUST	55,395.29			55,395.29
SEPTEMBER	55,395.29			55,395.29
OCTOBER	55,395.29			55,395.29
NOVEMBER	55,395.29			55,395.29
DECEMBER	55,395.29			55,395.29
BALANCE				<u>\$ 55,395.29</u>

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BOROUGH OF HELMETTA
Totals Only Tax Account Delinquent Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00
Lot: Bill Year Range: 2017 to 2017 Include Prior Yr/Prd In Balance: N
Qual: Bill Period Range: 1 to 4 Include Interest Through: 04/30/18
As Of Date: 04/30/18 Assessed Value/SPTX Code Year: 2017 Include Tax Sp Charges: N
Include Utility Due As Of 04/30/18: N Include Other Special Charges: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	23,149.42	23,149.36	25,076.78	25,076.70	96,452.26
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	0.00	3,233.67	0.00	978.81	2,254.86
Balance Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Payments (Prin)	14,487.01	11,143.21	9,840.86	3,331.03	38,802.11
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	8,662.41	8,772.48	15,235.92	22,724.48	55,395.29
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	8,662.41	8,772.48	15,235.92	22,724.48	55,395.29
Payments (Intr)	2,450.32	1,326.05	1,117.07	1,384.87	6,278.31
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	0.00				
Current Balance:	55,395.29				
Total Per Diem Interest:	3,334.76				
Total Balance:	58,730.05				

2017 DEDUCTIONS

Number of Accts:	17	Senior Citizen	0
Land Value:	1,609,500	Disabled Person	0
Improvement Value:	1,629,800	Surviving Spouse	0
Limited Exemptions:	0	Veteran	2
Net Taxable Value:	3,239,300	Widow of Veteran	0

NOTE: Balance includes Bill Year/period Range Only.
NOTE: Per Diem Interest is included for Bill Year/Period Range Only.

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BOROUGH OF HELMETTA
Totals Only Tax Account Status Report

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Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
Lot: Bill Year Range: 2018 to 2018 Include Prior Yr/Prd In Balance: Y
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
As Of Date: 04/30/18 Assessed Value/SPTX Code Year: 2018

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,400,325.69	1,400,320.42	0.00	0.00	2,800,646.11
Added/Omitted	701.12	701.11	0.00	0.00	1,402.23
Other Billing	1,000.00	48,620.95-	0.00	0.00	47,620.95-
Balance Adjustments (Prin)	832.61	11,534.16-	0.00	0.00	10,701.55-
Payments (Prin)	1,368,524.07	428,520.17	17,999.44	0.00	1,815,043.68
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	34,335.35	912,346.25	17,999.44-	0.00	928,682.16
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	34,335.35	912,346.25	17,999.44-	0.00	928,682.16
Payments (Intr)	1,205.65	0.00	0.00	0.00	1,205.65
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 55,395.29
Current Balance: 928,682.16
Total Balance: 984,077.45

2018 DEDUCTIONS

Number of Accts: 1021
Land Value: 86,059,562
Improvement Value: 154,549,314
Limited Exemptions: 0
Net Taxable Value: 240,577,878

Senior Citizen 9
Disabled Person 7
Surviving Spouse 0
Veteran 46
Widow of Veteran 4

NOTE: Zero balance accounts ARE included on the total pages.

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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TAX YEAR 2018/1 - 2018/4

TAX LEVY		
Original (Original Billed + Deduction Amounts)	2,817,146.11	
Added	1,402.23	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	0.00	
TOTAL LEVY		2,818,548.34

2018 DEDUCTIONS			
Senior Citizen	(9) x 250.00	2,250.00	
Disabled Person	(7) x 250.00	1,750.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(46) x 250.00	11,500.00	
Widow of Veteran	(4) x 250.00	1,000.00	
TOTAL DEDUCTION AMOUNTS 2018/1 - 2018/4			(16,500.00)
TOTAL LEVY TO BE COLLECTED			2,802,048.34

COLLECTIONS

Prepaid from Prior Year (before 01/01/18)		
001 Property Taxes	116,514.69	
Total from Prior Year		116,514.69
Current Year (01/01/18 - 12/31/18)		
001 Property Taxes	1,686,214.60	
006 LIENHOLDER TAXES	12,314.39	
Total Current Year		1,698,528.99
Subsequent Year (after 12/31/18)		
Total Subsequent Year		0.00
TOTAL COLLECTIONS		1,815,043.68

NSF REVERSALS		
TOTAL NSF REVERSALS		0.00

TOTAL COLLECTIONS less NSF REVERSALS (1,815,043.68)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	500.00	0.00	500.00	1
053 Vet Allowed	0.00	250.00	250.00	1
054 Vet Disallowed	750.00	0.00	750.00	3
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	250.00	0.00	250.00	1
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Forclosures	0.00	0.00	0.00	
063 Transfer Overpayment	13,882.24	26,931.87	13,049.63	
064 Refund Overpayment	2,348.08	0.00	2,348.08	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmnt	0.00	0.00	0.00	

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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071 Miscellaneous	0.00	0.00	0.00	
072 State Tax Appeal	0.00	0.00	0.00	
073 Lien - Establish New	0.00	0.00	0.00	
074 Lien - Transfer O.B.	0.00	0.00	0.00	
075 Arrears - Transfer	0.00	0.00	0.00	
076 6% Penalty	0.00	0.00	0.00	
077 Lien Estab New Pnlty	0.00	0.00	0.00	
078 Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079 Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080 Credit Interest	0.00	0.00	0.00	
081 POST WRONG PROP	0.00	0.00	0.00	
082 TRANSFER PAYMENT	0.00	0.00	0.00	
083 Charge Interest	0.00	0.00	0.00	
084 Disabled Vet Exempt	0.00	0.00	0.00	
085 Transf to Water/Sewr	0.00	0.00	0.00	
086 NSF CHECK	0.00	0.00	0.00	
087 Transfer Balance	0.00	0.00	0.00	
088 LINEHOLDER PAYMENT	0.00	0.00	0.00	
090 SPECIAL CHARGE	0.00	0.00	0.00	
091 LIEN - SP CHRG MISC	0.00	0.00	0.00	0
152 Senior Chargeback	0.00	0.00	0.00	0
156 Disabled Chargeback	0.00	0.00	0.00	0
158 SSP Chargeback	0.00	0.00	0.00	
HR HOMESTEAD REBATE	0.00	48,870.95-	48,870.95-	
MIS MISC	0.00	0.00	0.00	
RVR RVRSL ADJ	0.00	0.00	0.00	
	<u>17,730.32</u>	<u>76,052.82-</u>	<u>58,322.50-</u>	<u>6</u>
			<u>58,322.50-</u>	
TOTAL ADJUSTMENTS				
BALANCE 2018/1 - 2018/4			33,071.37-	
Credit Balances			<u>961,753.53</u>	
Debit Balances				<u>928,682.16</u>
TOTAL BALANCE 2018/1 - 2018/4				

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

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BOROUGH OF HELMETTA
Totals Only Tax Account Status Report

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Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
Lot: Bill Year Range: 2017 to 2017 Include Prior Yr/Prd In Balance: Y
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
As Of Date: 04/30/18 Assessed Value/SPTX Code Year: 2017

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,331,967.18	1,331,963.33	1,468,680.28	1,468,675.59	5,601,286.38
Added/Omitted	0.00	0.00	0.00	1,487.28	1,487.28
Other Billing	1,000.00	101,711.74-	4,000.00	833.53	95,878.21-
Balance Adjustments (Prin)	13,980.39-	1,000.69	2,582.23-	1,270.58-	16,832.51-
Payments (Prin)	1,310,324.38	1,222,479.80	1,454,862.13	1,447,001.34	5,434,667.65
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	8,662.41	8,772.48	15,235.92	22,724.48	55,395.29
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	8,662.41	8,772.48	15,235.92	22,724.48	55,395.29
Payments (Intr)	4,466.14	3,329.81	3,448.89	3,174.61	14,419.45
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	0.00				
Current Balance:	55,395.29				
Total Balance:	55,395.29				

2017 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	9
Land Value:	81,765,194	Disabled Person	7
Improvement Value:	125,363,599	Surviving Spouse	0
Limited Exemptions:	0	Veteran	46
Net Taxable Value:	207,097,873	Widow of Veteran	4

NOTE: Zero balance accounts ARE included on the total pages.

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 2

TAX YEAR 2017/1 - 2017/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	5,617,786.38	
Added	1,487.28	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	0.00	
TOTAL LEVY		5,619,273.66

2017 DEDUCTIONS

Senior Citizen	(9) x 250.00	2,250.00	
Disabled Person	(7) x 250.00	1,750.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(46) x 250.00	11,500.00	
Widow of Veteran	(4) x 250.00	1,000.00	
TOTAL DEDUCTION AMOUNTS 2017/1 - 2017/4			(16,500.00)
			5,602,773.66

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/17)		
001 Property Taxes	40,776.21	
Total from Prior Year		40,776.21

Current Year (01/01/17 - 12/31/17)		
001 Property Taxes	5,299,095.51	
006 LIENHOLDER TAXES	38,405.15	
Total Current Year		5,337,500.66

Subsequent Year (after 12/31/17)		
001 Property Taxes	56,327.86	
006 LIENHOLDER TAXES	62.92	
008 Year End Penalty	0.00	
Total Subsequent Year		56,390.78
		5,434,667.65

TOTAL COLLECTIONS

NSF REVERSALS		
TOTAL NSF REVERSALS		0.00

TOTAL COLLECTIONS Less NSF REVERSALS

(5,434,667.65)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	1,272.44	0.00	1,272.44	6
053 Vet Allowed	0.00	750.00-	750.00-	3
054 Vet Disallowed	3,582.28	0.00	3,582.28	14
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	250.00	0.00	250.00	1
061 Lien - Transfer Exst	0.00	2,406.37-	2,406.37-	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	55,786.32	71,585.71-	15,799.39-	

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 3

064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	551.81	551.81-	0.00	
070 County Board Judgmt	0.00	0.00	0.00	
071 Miscellaneous	0.00	0.00	0.00	
072 State Tax Appeal	0.00	0.00	0.00	
073 Lien - Establish New	0.00	0.00	0.00	
074 Lien - Transfer O.B.	0.00	0.00	0.00	
075 Arrears - Transfer	0.00	0.00	0.00	
076 6% Penalty	978.81	0.00	978.81	
077 Lien Estab New Pnlty	0.00	0.00	0.00	
078 Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079 Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080 Credit Interest	0.00	0.00	0.00	
081 POST WRONG PROP	0.00	0.00	0.00	
082 TRANSFER PAYMENT	0.00	0.00	0.00	
083 Charge Interest	0.00	0.00	0.00	
084 Disabled Vet Exempt	0.00	0.00	0.00	
085 Transf to Water/Sewr	1,098.25	0.00	1,098.25	
086 NSF CHECK	25.00	0.00	25.00	
087 Transfer Balance	0.00	0.00	0.00	
088 LINEHOLDER PAYMENT	0.00	0.00	0.00	
090 SPECIAL CHARGE	0.00	0.00	0.00	
091 LIEN - SP CHRG MISC	0.00	0.00	0.00	0
152 Senior Chargeback	0.00	0.00	0.00	0
156 Disabled Chargeback	0.00	0.00	0.00	0
158 SSP Chargeback	0.00	0.00	0.00	
HR HOMESTEAD REBATE	0.00	101,711.74-	101,711.74-	
MIS MISC	0.00	0.00	0.00	
RVR RVRSL ADJ	0.00	0.00	0.00	
	<u>64,294.91</u>	<u>177,005.63-</u>	<u>112,710.72-</u>	<u>27</u>
TOTAL ADJUSTMENTS			<u>112,710.72-</u>	
BALANCE 2017/1 - 2017/4			0.00	
Credit Balances			<u>55,395.29</u>	
Debit Balances				<u>55,395.29</u>
TOTAL BALANCE 2017/1 - 2017/4				

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 4

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

TAX COLLECTOR'S TRUST ACCOUNT - BOROUGH OF HELMETTA									
DATE	CK#	SOURCE	NATURE OF ITEM	CK AMT	cl	DEP AMT	Ck Register BALANCE	CLEARED BALANCE	NOTES
3/16/17	1032	16-00006	prem	\$1,700.00			\$90,157.75	\$90,157.75	actual balance from 12/31/17
1/18/18	1032	16-00006	void uncashed check			\$1,700.00	\$88,457.75	\$88,457.75	still not cleared as of 12/31/17 statement
1/29/18		lien redemption	17-00002		X	\$1,659.89	\$90,157.75	\$90,157.75	
2/6/18		lien redemption	17-00006		X	\$1,709.95	\$91,817.64	\$91,817.64	Balance as of 1/31/18 statement
2/13/18	1048	17-00006	1709.95 & 1400 prem	\$3,109.95	X		\$93,527.59	\$93,527.59	
2/13/18	1049	17-00002	1659.89, 1400 prem	\$3,059.89			\$90,417.64	\$90,417.64	
2/28/18		lien redemption	17-00011		X	\$1,426.13	\$87,357.75	\$90,417.64	
2/28/18		corporate analysis charge via bank		\$48.40	X		\$88,783.86	\$91,843.77	transferred from taxes to trust, dep wrng acct
3/13/18	1050	17-00011	1426.13, 1500 prem	\$2,926.13	X		\$88,735.48	\$91,795.37	Balance as of 2/28/18 statement
3/22/18		lien redemption	16-00001		X	\$3,963.60	\$85,809.35	\$88,869.24	
3/28/18		lien redemption	17-00012		X	\$2,908.25	\$89,782.95	\$82,822.84	
4/3/18	1051	16-00001	3,953.60, 4,800 prem	\$8,753.60	X		\$92,671.20	\$95,731.09	over 1 cent, as per 3/30 statement
4/19/18	1052	17-00012	2,908.24 & 1,900 prem	\$4,808.24	X		\$83,917.60	\$86,977.49	
4/30/18		corporate analysis charge via bank		\$15.00	X		\$79,109.36	\$82,169.25	
4/26/18	1053	16-00006	prem	\$1,700.00			\$79,094.36	\$82,154.25	Balance as of 4/30/18 statement
							\$77,394.36		re-issue ck

**RESOLUTION
#2018 - 82**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO HEATHER GLEN
CONDOMINIUM ASSOCIATION PURSUANT TO CHAPTER 299, PUBLIC
LAW 1989, AS AMENDED, FOR THE YEAR 2017**

WHEREAS, Heather Glen Condominium Association (the "Association") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

WHEREAS, the Borough of Helmetta is required to provide to reimburse the Association for certain municipal services pursuant to the Law; and

WHEREAS, if the Borough provides reimbursement to the Association for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

WHEREAS, the Borough and the Association entered into an Agreement dated June 23, 1994 providing for the reimbursement procedure for covered municipal services; and

WHEREAS, RCP Management Company, on behalf of the Association, submitted bills from Midco Waste Systems for garbage and recycling services for the year 2016 in the amount of \$59,484.64, which represents garbage and recycling pickup at twice the frequency of the Borough pickup; and

WHEREAS, the Chief Finance Officer has determined that the cost that would have been paid by the Association if they had the same level of service provided by the Borough to be \$29,742.32; and

WHEREAS, the Chief Finance Officer has determined that, under the Borough's agreements in place for 2017, it would have cost the Borough approximately \$69,243.53 to provide equivalent services; and

WHEREAS, RCP Management Company, on behalf of the Association, submitted bills from Jersey Central Power & Light for street lighting for the year 2016 in the amount of \$6,695.40; and

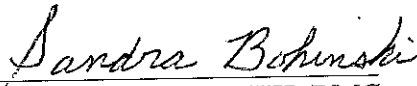
WHEREAS, the Borough is responsible for forty percent (40%) of the street lighting bill as certain of the lights illuminate private parking areas.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of twenty-nine thousand six hundred twenty-six dollars and twenty-four cents (\$32,420.48) to Heather Glen Condominium Association representing 2017 garbage reimbursement of twenty-six thousand six hundred ninety dollars and four cents (\$29,742.32) and 2017 street light reimbursement of two thousand nine hundred twenty-six dollars and twenty-four cents (\$2,678.16).

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Carolan-Genthe		✓	✓			
Dzingleski			✓			
Peckham			✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 16, 2018.


 SANDRA BOHINSKI, RMC
 Municipal Clerk

withdrawn

RESOLUTION
#2018 – 83

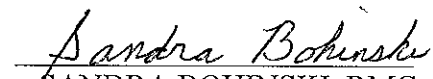
HIRING OF TEMPORARY PUBLIC WORKS EMPLOYEE

BE IT RESOLVED that Christopher Borelli be and is hereby appointed as a temporary employee in the Public Works Department. His starting salary will be \$12.00 per hour. Start date is pending on when his prescreening employment comes back with no issues.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Carolan-Genthe						
Dzingleski						
Peckham						
Perez						
Reid						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 16, 2018.


SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2018 -84


HIRING OF SEASONAL PUBLIC WORKS EMPLOYEE

BE IT RESOLVED that Justin Colon be and is hereby appointed as a temporary employee in the Public Works Department. His starting salary will be \$12.00 per hour and his start date is May 21, 2018.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Carolan-Genthe		✓	✓			
Dzingleski			✓			
Peckham			✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 16, 2018.


SANDRA BOHINSKI, RMC
Municipal Clerk

BOROUGH OF HELMETTA

RESOLUTION #2018-85

TEMPORARY EMERGENCY APPROPRIATION #4

WHEREAS, an emergency condition has arisen in the 2018 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2018 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$47,567.00 (forty-seven thousand five hundred and sixty-seven dollars), and;

Now, therefore, be it resolved, that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for:

Current Fund		
Financial Administration		
8-01-20-705-010	Salaries & Wages	2,000.00
Legal Services		
8-01-20-712-020	Other Expenses	20,000.00
Unemployment/Disability Insurance		
8-01-23-734-016	Other Expenses	500.00
Police		
8-01-25-745-010	Salaries & Wages	(12,000.00)
First Aid		
8-01-25-750-020	Other Expenses	1,000.00
Recycling Solid Waste		
8-01-26-771-010	Salaries & Wages	500.00
Buildings & Grounds		
8-01-26-772-020	Other Expenses	10,000.00
Recreation		
8-01-28-795-020	Other Expenses	2,000.00
Parks		
8-01-36-845-015	Other Expenses	(625.00)
Gasoline		
8-01-31-833-020	Other Expenses	2,000.00
Social Security		
8-01-36-845-015	Other Expenses	5,000.00
Municipal Court		
8-01-42-855-010	Salaries & Wages	2,000.00
Interlocals		
Police Dispatch		
8-01-43-746-020		2567.00

Total Current Fund		47,567.00
Grand Total		47,567.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Carolan-Genthe		✓	✓			
Dzingleski			✓			
Peckham			✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 16, 2018.

Sandra Bohinski
 SANDRA BOHINSKI, RMC
 Municipal Clerk

Resolution #2018 - 86

**BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY**

**RESOLUTION FOR SETTING FORTH REASON FOR DELAY
OF INTRODUCTION OF MUNICIPAL BUDGET FOR 2018**

WHEREAS, according to N.J.S.A. 40A:4-5.1 and the Director of the Division of Local Government Services, a Municipality which does not introduce its Municipal Budget for 2018 by March 26, 2018, must set forth its reasons for such delay; and

WHEREAS, the Borough had been involved in in prolonged discussions with the Borough of Spotswood with regards to an interlocal/shared services agreement for police protection service for the Borough, which had not been approved by the Borough of Helmetta until April 21, 2018 and the Borough of Spotswood until April 25, 2018; and

WHEREAS, the agreement is a significant milestone for the Borough of Helmetta considering the magnitude of the agreement; and

WHEREAS, the Borough Council of the Borough of Helmetta did not complete its 2018 Budget until May 9th, 2018; and

WHEREAS, after finalizing the 2018 Municipal Budget, time was required for the typing thereof; and

WHEREAS, the Borough Council was unable to assemble with a quorum for a public meeting until its regularly scheduled meeting of May 16, 2018;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Helmetta requests the Director of the Division of Local Government Services to accept the late filing of the Borough of Helmetta's 2018 Municipal Budget.

BE IT FURTHER RESOLVED, by the Mayor and Borough Council of the Borough of Helmetta, that the Borough Clerk be and she is hereby authorized to forward copies of the within Resolution, certified to be true copies to the following:

1. Division of Local Government Services
Department of Community Affairs
PO Box 803
Trenton, New Jersey 08625
2. Gerard Stankiewicz, CPA, RMA, Borough Auditor

Resolution #2018-_____

**RESOLUTION FOR SETTING FORTH REASON FOR DELAY
OF INTRODUCTION OF MUNICIPAL BUDGET FOR 2018
(CONTINUED)**

Approved:

Vote recorded as follows:

	<u>Moved</u>		<u>RECORDED VOTE</u>			
	<u>1st</u>	<u>2nd</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Karczewski	✓		✓			
Dzingleski			✓			
Genthe		✓	✓			
Peckham			✓			
Perez			✓		✓	
Reid						

CERTIFICATION

I, Sandra Bohinski, Clerk of the Borough of Helmetta, Middlesex County, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on May 16, 2018.



Sandra Bohinski, Borough Clerk

RESOLUTION
#2018 – 87

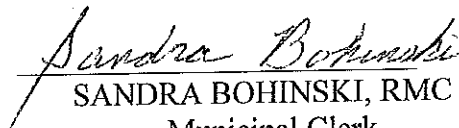
PAYMENT OF BILLS

All bills to be paid as per bill list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Carolan-Genthe		✓	✓			
Dzingleski			✓			
Peckham			✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 16, 2018.


SANDRA BOHINSKI, RMC
Municipal Clerk

May 11, 2018
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BOROUGH OF HELMETTA
Bill List By P.O. Number

Page No: 1

P.O. Type: A11
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y other: Y Exempt: Y

PO #	PO date	Vendor	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/chk	First Rcvd	Chk/Void	Invoice
Item Description									Enc Date	Date	
17-00843 12/27/17 YOU		JOSEPH D. YOUSSEF, ESQ									
1 4TH QTR		1,376.00	7-01-20-712-020			B	LEGAL SERVICES OE	R	12/27/17	05/11/18	
18-00061 01/29/18 NATIO010 NATIONAL STORMWATER CENTER											
1 CERTIFIED STORMWATER CLASS		824.00	8-01-26-765-020			B	STREETS & ROADS OE	R	01/29/18	05/10/18	
18-00191 04/02/18 ENCON005 ENCON SERVICE COMPANY											
1 Heat not working at Shelter		300.00	8-01-26-772-020			B	BUILDINGS & GROUNDS OE	R	04/02/18	05/10/18	
18-00216 04/11/18 BET01 BETTER LIVING											
1 22" T RAKE		16.99	8-01-26-772-020			B	BUILDINGS & GROUNDS OE	R	04/11/18	05/10/18	
2 26" RAKE		19.99	8-01-26-772-020			B	BUILDINGS & GROUNDS OE	R	04/11/18	05/10/18	
3 SPRING BRACE RAKE		24.99	8-01-26-772-020			B	BUILDINGS & GROUNDS OE	R	04/11/18	05/10/18	
4 24" POLY RAKE		10.99	8-01-26-772-020			B	BUILDINGS & GROUNDS OE	R	04/11/18	05/10/18	
		72.96									
18-00219 04/13/18 EAS03 EAST BRUNSWICK TOWNSHIP											
1 SALT 3/6 (5 TONS)		303.75	8-01-26-765-020			B	STREETS & ROADS OE	R	04/13/18	05/10/18	
2 SALT 3/22 (5 TONS)		303.75	8-01-26-765-020			B	STREETS & ROADS OE	R	04/13/18	05/10/18	
3 ADMIN FEE		30.38	8-01-26-765-020			B	STREETS & ROADS OE	R	04/13/18	05/10/18	
		637.88									
18-00224 04/16/18 BRI01 BRIAN'S LAWN MOWER											
1 DRIVE BELTS FOR MOWERS		267.96	8-01-26-772-020			B	BUILDINGS & GROUNDS OE	R	04/16/18	05/10/18	
18-00225 04/16/18 ALI09 ALLEGIANCE LAWN & GARDEN											
1 MULCH BORO HALL & COM CENTER		98.00	8-01-26-772-020			B	BUILDINGS & GROUNDS OE	R	04/16/18	05/10/18	
18-00226 04/16/18 DOGWA005 Dog Waste Depot											
1 DOG WASTE ROLL BAGS 4000CT.		78.99	8-01-26-772-020			B	BUILDINGS & GROUNDS OE	R	04/16/18	05/10/18	
18-00232 04/20/18 NOR07 NORTH BRUNSWICK TOWNSHIP											
1 BATTERY REPLACEMENT #46		165.00	8-01-26-315-020			B	VEHICLE MAINT-PUBLIC WORKS	R	04/20/18	05/10/18	

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice
18-00236	04/20/18	BRI01	BRIAN'S LAWN MOWER								
			1 FUEL MIX (6PACK)	14.00	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	04/20/18	05/10/18	
			2 WHEEL BARROW TUBES	35.96	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	04/20/18	05/10/18	
				49.96							
18-00237	04/20/18	BET01	BETTER LIVING								
			1 PADLOCK (2 PACK)	18.79	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	04/20/18	05/10/18	
			2 DOOR KNOB	69.98	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	04/20/18	05/10/18	
				88.77							
18-00238	04/20/18	CIR01	CIRCLE JANITORIAL SUPPLIES								
			1 SOAP(1 CASE)	45.50	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	04/20/18	05/10/18	
			2 LINER BAGS	88.50	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	04/20/18	05/10/18	
			3 CLEANER(4PACK)	39.95	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	04/20/18	05/10/18	
				173.95							
18-00240	04/23/18	ALL09	ALLEGIANCE LAWN & GARDEN								
			1 TOP SOIL	16.14	8-05-55-500-021		B WATER OPERATING OE	R	04/23/18	05/10/18	
			2 3/4 BLUE STONE	45.90	8-05-55-500-021		B WATER OPERATING OE	R	04/23/18	05/10/18	
				62.04							
18-00242	04/23/18	WBM01	W.B. MASON								
			1 DRY ERASE BOARD/ERASER/MARKERS	69.65	8-01-31-834-020		B OFFICE SUPPLIES	R	04/23/18	05/10/18	
			2 DRY ERASE BOARD/ERASER/MARKERS	23.21	8-05-55-500-021		B WATER OPERATING OE	R	04/23/18	05/10/18	
			3 DRY ERASE BOARD/ERASER/MARKERS	23.21	8-07-55-500-021		B SEWER OPERATING OE	R	04/23/18	05/10/18	
				116.07							
18-00243	04/24/18	HEA01	HEATHER GLEN CONDO ASSOCIATES								
			1 STREET LIGHTING REIMBURSEMENT	2,678.16	7-01-26-325-002		B CONDO ACT / STREET LIGHTS	R	04/24/18	05/10/18	
			2 TRASH/RECYCLING REIMBURSEMENT	29,742.32	7-01-26-325-020		B CONDO ACT / TRASH RHWL	R	04/24/18	05/10/18	
				32,420.48							
18-00245	04/26/18	SAM02	SAMUEL KLEIN & COMPANY								
			1 2017 AFS/ADS	2,625.00	8-01-20-705-021		B FINANCE OE	R	04/26/18	05/10/18	
			2 2017 AFS/ADS	2,175.00	8-05-55-500-021		B WATER OPERATING OE	R	04/26/18	05/10/18	
			3 2017 AFS/ADS	2,175.00	8-07-55-500-021		B SEWER OPERATING OE	R	04/26/18	05/10/18	
				6,975.00							

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BOROUGH OF HELMETTA
Bill List by P.O. Number

Page No: 3

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	chk/Void
Item Description					Acct Type Description	Enc	Date	Date Invoice
18-00248 04/27/18 POWR005 POW-R MOLE SALES, LLC								
1 VM810 LOCATOR KIT			3,140.00	8-01-26-765-020	B STREETS & ROADS OE	R	04/27/18	05/10/18
18-00249 04/27/18 CIR01 CIRCLE JANITORIAL SUPPLIES								
1 CLEANING SUPPLIES			192.46	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/27/18	05/10/18
18-00250 04/27/18 BET01 BETTER LIVING								
1 KEYS			7.45	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/27/18	05/10/18
2 KEY RING			0.40	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/27/18	05/10/18
3 C-CLIP KEY RING			2.49	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/27/18	05/10/18
			10.34					
18-00251 05/01/18 CLA01 CLARKIN & VIGNOLO, P.C.								
1 2nd QTR RETAINER			1,062.50	8-01-21-720-020	B PLANNING BOARD OE	R	05/01/18	05/10/18
18-00262 05/03/18 READ READY REFRESH BY NESTLE								
1 WATER			22.04	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/03/18	05/10/18
18-00270 05/03/18 HAR05 HARTER EQUIPMENT, INC.								
1 OIL FILTER FOR CHIPPER			7.31	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/03/18	05/10/18
18-00271 05/03/18 AUT01 AUTO KING								
1 HYDRAULIC OIL			104.97	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	05/03/18	05/10/18
18-00273 05/07/18 MCU01 Middlesex Cty Utilities Auth								
1 DUMPING CHARGES-APRIL 2018			4,530.84	8-01-32-837-020	B LANDFILL/DISPOSAL SOLID WASTE	R	05/07/18	05/10/18
18-00274 05/07/18 MID17 MIDDLESEX COUNTY TREASURER								
1 FUEL USAGE APRIL 2018-PD			207.82	8-01-31-833-020	B GASOLINE	R	05/07/18	05/10/18
2 FUEL USAGE APRIL 2018-DPW			177.96	8-01-31-833-020	B GASOLINE	R	05/07/18	05/10/18
3 SURCHARGE			7.72	8-01-31-833-020	B GASOLINE	R	05/07/18	05/10/18
			393.50					
18-00275 05/07/18 XER01 XEROX CORPORATION								
1 METER USAGE			101.83	8-01-31-832-020	B COPYING	R	05/07/18	05/10/18
18-00276 05/07/18 CLE04 CLEARV GIACOBBE ALFIERI&JACOBS								
1 LEGAL SERVICES APRIL 2018			2,865.00	8-01-20-712-020	B LEGAL SERVICES OE	R	05/07/18	05/10/18

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BOROUGH OF HELMETTA
Bill List by P.O. Number

Page No: 4

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	
18-00278 05/08/18 GRA10		GRANICK, PAUL							
1 COURT SESSION 5/8/18			400.00	8-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	05/08/18	05/10/18	
18-00279 05/08/18 STA17		STAR2STAR COMMUNICATIONS							
1 TELEPHONE MAY-MUNICIPAL			263.80	8-01-31-827-020	B TELEPHONE COSTS	R	05/08/18	05/10/18	
2 TELEPHONE MAY-FD			215.39	8-01-31-827-020	B TELEPHONE COSTS	R	05/08/18	05/10/18	
3 TELEPHONE MAY-PD			181.12	8-01-31-827-020	B TELEPHONE COSTS	R	05/08/18	05/10/18	
			660.31						
18-00288 05/10/18 SP003		SPOTSHOOD BOROUGH							
1 POLICE COVERAGE 4/19-4/30			13,650.00	8-01-25-745-020	B POLICE DEPARTMENT OE	R	05/10/18	05/11/18	
18-00290 05/11/18 YOU		JOSEPH D. YOUSSEF, ESQ							
1 LEGAL SERVICES 1/1/18-5/8/18			18,123.81	8-01-20-712-020	B LEGAL SERVICES OE	R	05/11/18	05/11/18	
18-00291 05/11/18 GRE		GREATAMERICA FINANCIAL SERVICE							
1 STAR2STAR PHONE SYSTEM			437.21	8-01-31-827-020	B TELEPHONE COSTS	R	05/11/18	05/11/18	
18-00292 05/11/18 COM825		COMCAST							
1 INTERNET 8499 05 248 0016940			146.72	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/11/18	05/11/18	
Total Purchase Orders: 33			Total P.O. Line Items: 54		Total List Amount: 89,555.90		Total Void Amount: 0.00		

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BOROUGH OF HELMETTA
B177 List by P.O. Number

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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	33,796.48	0.00	33,796.48	0.00	0.00	33,796.48
CURRENT FUND	8-01	51,300.96	0.00	51,300.96	0.00	0.00	51,300.96
WATER OPERATING FUND	8-05	2,260.25	0.00	2,260.25	0.00	0.00	2,260.25
SEWER OPERATING FUND	8-07	2,198.21	0.00	2,198.21	0.00	0.00	2,198.21
	Year Total:	55,759.42	0.00	55,759.42	0.00	0.00	55,759.42
Total of All Funds:		89,555.90	0.00	89,555.90	0.00	0.00	89,555.90

RESOLUTION
#2018 – 88

RELEASE OF PERFORMANCE BOND

WHEREAS, Camelot at Helmetta had initially submitted a Performance Guarantee Bond in the amount of \$2,116,401.60; and

WHEREAS, in April of 2016 this performance guarantee was reduced to \$634,920.50; and

WHEREAS, the Developer has requested a release of the of the Performance Guarantee for the project Camelot at Helmetta, Block 17, Lot 1; Block 19, Lot. 1.02 & 1.03; and

WHEREAS, Remington & Vernick Engineers' inspection revealed the bonded improvements have been satisfactorily completed;

NOW THEREFORE BE IT RESOLVED that the performance guarantee for this project be released subject to the following conditions:

1. Posting of a 2-year maintenance guarantee in the amount of \$71,997.75, which is 15% of the site improvements being maintained by the Borough of Helmetta (refer to bond estimate dated 4-23-18).

2. Payment of any outstanding engineering and inspection fees.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Carolan-Genthe		✓	✓			
Dzingleski			✓			
Peckham			✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 16, 2018.


SANDRA BOHINSKI, RMC
Municipal Clerk

Remington Vernick Engineers

MAINTENANCE BOND ESTIMATE

PROJECT NAME: Camelot At Helmetta
 PROJECT TYPE: Redevelopment
 LOCATION: Borough of Helmetta
 BLOCK: , LOT 1.03
 MUNICIPALITY: 1.03

B PROJECT NO: 1206-T-070
 Date: 4/23/2018

QTY	UNIT	ITEM	UNIT COST	PRICE	AMOUNT	SUB TOTAL
PAVING & CONCRETE						
SURFACE: TON=(SY)*(Inches Thick)*(0.0585)						
BASE: TON=(SY)*(Inches Thick)*(0.0575)						
250	TON	2" Bituminous Surface Course-1(I-5)	\$75.00	\$18,750.00	\$18,750.00	
500	TON	4" Stabilized Base (I-2)	\$65.00	\$32,500.00	\$32,500.00	
520	SY	4" Concrete Sidewalk	\$50.00	\$26,000.00	\$26,000.00	
1650	SY	Variable Depth Mill	\$8.00	\$13,200.00	\$13,200.00	
600	LF	8"x18" Concrete Curbing	\$16.00	\$9,600.00	\$9,600.00	
17	UNIT	Handicap Ramp, including curb	\$1,300.00	\$22,100.00	\$22,100.00	
						\$122,150.00
STORM SEWER						
145	LF	15" RCP, Class III	\$45.00	\$6,525.00	\$6,525.00	
45	LF	30" RCP, Class III	\$75.00	\$3,375.00	\$3,375.00	
4	UNIT	Type B Inlet (0'-6' Depth)	\$3,000.00	\$12,000.00	\$12,000.00	
2	UNIT	Type E Inlet (0'-6' Depth)	\$3,000.00	\$6,000.00	\$6,000.00	
						\$27,900.00
SANITARY SEWER						
200	LF	6" PVC 0'-7' Deep	\$40.00	\$8,000.00	\$8,000.00	
1905	LF	8" PVC 0'-7' Deep	\$45.00	\$85,725.00	\$85,725.00	
10	UNIT	4" Sanitary Manhole 0-7 Deep	\$2,500.00	\$25,000.00	\$25,000.00	
6	LF	Sanitary Drop Manhole Connection	\$800.00	\$4,800.00	\$4,800.00	
20	UNIT	4" Sanitary Cleanout (in grass)	\$200.00	\$4,000.00	\$4,000.00	
20	UNIT	4" Sanitary Laterals	\$750.00	\$15,000.00	\$15,000.00	
350	LF	8" CIPP Sewer Lining	55.00	\$19,250.00	\$19,250.00	
						\$161,775.00
WATER MAIN						
50	LF	4" CLDIP	\$37.00	\$1,850.00	\$1,850.00	
50	LF	6" CLDIP	\$40.00	\$2,000.00	\$2,000.00	
1920	LF	8" CLDIP	\$48.00	\$92,160.00	\$92,160.00	
12	UNIT	8" DIP Bends	\$400.00	\$4,800.00	\$4,800.00	
7	UNIT	6" Gate Valves with Valve Box	\$800.00	\$5,600.00	\$5,600.00	
11	UNIT	8" Gate Valves with Valve Box	\$1,000.00	\$11,000.00	\$11,000.00	
20	UNIT	1" Laterals	\$1,000.00	\$20,000.00	\$20,000.00	
7	UNIT	Fire Hydrants	\$4,000.00	\$28,000.00	\$28,000.00	
						\$165,410.00

Remington Vernick Engineers

MAINTENANCE BOND ESTIMATE

PROJECT NAME: Camelot At Helmetta
 PROJECT TYPE: Redevelopment
 LOCATION: Borough of Helmetta
 Block 17, Lot 1; Bock 19, Lot 1.02 &
 BLOCK: , LOT 1.03
 MUNICIPALITY:

B PROJECT NO: 1206-T-070
 Date: 4/23/2018

QTY	UNIT	ITEM	UNIT COST	PRICE	AMOUNT	SUB TOTAL
MISCELLANEOUS						
500	LF	Line Painting	\$0.50	\$250.00	\$250.00	
500	SF	Pavement Markings	\$5.00	\$2,500.00	\$2,500.00	
						\$2,750.00
TOTALS						

Total amount of improvements; \$479,985.00

TOTAL AMOUNT OF MAINTENANCE BOND(15%): \$71,997.75

(Based on the greater of \$500.00 or 5% of the construction cost pursuant to NJSA 40:55D-53.h)

RESOLUTION
#2018 – 89

WAIVER OF PLANNING BOARD AND PERMIT FEES
FOR ST. GEORGE'S ANGLICAN CHURCH

WHEREAS, St. George's Anglican Church, distributes food to those in need in the neighboring areas from their Church basement; and

WHEREAS, the need has grown to distribute food to so many from their Church basement; and;

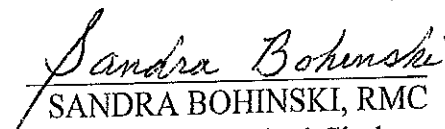
WHEREAS, they would like to appear before the Planning Board to get approval to place a trailer on their property where the food for storage and distribution would be more suitable;

NOW THEREFORE BE IT RESOLVED that all Planning Board and Permit fees be waived for the construction of such trailer.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Carolan-Genthe		✓	✓			
Dzingleski			✓			
Peckham			✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 16, 2018.


SANDRA BOHINSKI, RMC
Municipal Clerk

**BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY**

**ELIMINATING DEFERRED LOCAL SCHOOL TAXES AND ESTABLISHING
DEFERRED CONSOLIDATED SCHOOL DISTRICT TAXES**

WHEREAS, the Borough of Helmetta's current Financial Statements reflect Deferred Local School District Taxes Payable in the amount of \$945,000.00; and

WHEREAS, the Borough of Helmetta's Local School District was, by executive order dated July 1, 2009, consolidated into the Borough of Spotswood's School District forming the Spotswood-Helmetta Consolidated School District; and

WHEREAS, the Local School District Deferred School Taxes for the Borough of Helmetta were created sometime in the 1980's and amended and supplemented from time to time through the early 1990's and from time to time required by the statute; and

WHEREAS, it is necessary to eliminate the Deferred Local School Tax Payable and to establish the Deferred Consolidated School District Taxes payable in the same amount.

NOW THEREFORE BE IT RESOLVED that the

1. The Deferred Local School Taxes payable in the amount of \$945,000.00 is rescinded;
2. The Consolidated School District Taxes payable in the amount of \$945,000.00 (refer to attachment) is established;
3. The Net impact of the adjustments made from Items 1 and 2 has no adverse impact in the Borough of Helmetta's Spotswood-Helmetta Consolidated School District's financial condition;
4. The method of raising school taxes remains the same under the Consolidated School District as it did for the Local School District; and
5. The balances due at December 31, 2017 to the Spotswood-Helmetta Consolidated School District are sufficient to absorb the adjustment approved in this resolution without any adverse impact and are retroactive to December 17, 2017.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the 1) State of New Jersey Director of the Division of Local Government Services, 2) Borough of Helmetta's Chief Financial Officer who is authorized to make the appropriate adjustments and 3) Borough Auditor.

Approved:

Vote recorded as follows:

	<u>Moved</u>		<u>RECORDED VOTE</u>			
	<u>1st</u>	<u>2nd</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Karczewski	✓		✓			
Dzingleski			✓			
Genthe		✓	✓			
Peckham			✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Clerk of the Borough of Helmetta, Middlesex County, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th May, 2018.

Sandra Bohinski
Sandra Bohinski, Borough Clerk

BOROUGH OF HELMETTA
CURRENT FUND
STATEMENT OF CONSOLIDATED/LOCAL DISTRICT SCHOOL TAX PAYABLE

	<u>Local</u>	<u>Consolidated</u>	<u>Total</u>
<u>BALANCE, DECEMBER 31, 2016</u>			
Payable - Consolidated		\$ 1,596,806.48	\$ 1,596,806.48
Deferred - Local School Taxes	\$ (945,000.00)		(945,000.00)
	(945,000.00)	1,596,806.48	651,806.48
<u>INCREASED BY</u>			
Levy - School Year July 1, 2016 to June 30, 2017		3,373,930.00	3,373,930.00
<u>DECREASED BY</u>			
Cash Disbursed		3,285,773.50	3,285,773.50
Charged to Operations	945,000.00		945,000.00
	945,000.00	3,285,773.50	4,230,773.50
<u>BALANCE, DECEMBER 31, 2017</u>			
Payable - Consolidated		\$ 739,962.98	\$ 739,962.98
Deferred - Local School Taxes		945,000.00	945,000.00
		<u>\$ 1,684,962.98</u>	<u>\$ 1,684,962.98</u>
ANALYSIS OF CHARGE TO OPERATIONS:			
2017 Liability for Local District School Tax:			
2017 School Taxes Paid/Charged	\$ 945,000.00	\$ 3,285,773.50	
Less: School Taxes Payable, December 31, 2016		1,596,806.48	
		1,688,967.02	
Add: School Taxes Payable - December 31, 2017		739,962.98	
CHARGE TO OPERATIONS	<u>\$ 945,000.00</u>	<u>\$ 2,428,930.00</u>	

Resolution # 92

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the Borough of Helmetta, County of Middlesex for the Fiscal Year 2018.

Be It Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2018;

Be It Further Resolved, that said Budget be published in

in the issue of June 7, 2018

The Home News and Tribune

The Governing Body of the

Borough of Helmetta does hereby approve the following as the Budget for the year 2018:

RECORDED VOTE
(Insert last name)

Ayes Karczewski
Carolyn - Genthe
Dzinglewski
Peckham
Peter
Reid

Nays

-0-

Abstained

-0-

Absent

-0-

Notice is hereby given that the Budget and Tax Resolution was approved by the

Borough of Helmetta, County of Middlesex, on May 16th, 2018, of the Mayor and Council

A Hearing on the Budget and Tax Resolution will be held at

7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2018 may be presented by taxpayers or other interested persons.

Borough Hall, on June 25, 2018 at